APPRENTICE MONTHLY PROGRESS REPORT

Sheet Metal

Column "A" - Work Processes Hours	=	Total Number of Work Processes Hours Needed
Column "B" - Last Month's Hours	=	Total From Column "D" of Last Month's MPR
Column "C" - Total Hours This Month	=	Total Number of Hours Worked This Month
Column "D" - Total Hours To Date	=	Last Month's Hours + This Month's Hours

PLEASE ROUND OFF TO THE NEAREST HOUR:

FAX: (503) 598-0391

MAIL or DROP-OFF:
Sheet Metal JATC
625 SW Cascade Ave Suite 10
Beaverton, OR 97008

☐ **Change of address (please send a buckslip with new**

NAME:

ADDRESS:

MONTH: **YEAR:**

"A" Work Processes Hours	"B" Last Month's Hours	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	"C" Total Hours This Month	"D" Total Hours to Date
Fabrication & Assembly **2150**																																		
Installation or Erection **3150**																																		
Layout **900**																																		
Miscellaneous **1000**																																		
Total Hours																																		
Schooling																																		
Class Hours																																		

INSTRUCTOR'S SIGNATURE:

NAME OF CLASS:

Date Stamp

REQUIRED SIGNATURES:

APPRENTICE: I certify that the above information is correct.

EMPLOYER'S SIGNATURE:

APPRENTICE SIGNATURE:

COMPANY NAME:

Please notify the Apprenticeship Department of any employment changes

Monthly Progress Reports are due by the 10th of every month or they are late.

Apprentices turning in late MPRs will be cited to appear before the committee.

Comments: